

Holy Cross Church Uckfield will be holding it's 12th Annual Festival of Christmas Trees on **Friday 6th, Saturday 7th and Sunday 8th December** this year. As you may be aware this is a major community event with over 100 sponsored trees and as requested, I am writing to invite you to join with us in this celebration.

Please find attached an **INFORMATION SHEET** which outlines the details, timings and sponsor requirements for the Festival including information on decorating and removing your tree.

Please be sure to read through this document thoroughly.

The **BOOKING APPLICATION FORM** is also attached and should you wish to be part of the Festival this year, we kindly ask this to be completed and returned along with payment. Please be aware that we require both the *form and payment* to be received before confirming a place in the Festival. You will be contacted by the end of October to confirm if you have been successful in sponsoring a tree this year.

We anticipate a very high uptake to this invitation and foresee the Festival booking up within a few days, therefore, if you wish to take part please do not delay in responding. We operate on a STRICT FIRST COME FIRST SERVE basis to ensure this is fair to all applicants.

If you **DO NOT** wish to have a tree at this year's Festival and/or wish to be removed from the invitation list for future year's, please email by return or call 01825-760700 at the earliest opportunity.

Please do not hesitate to contact me with any queries,

Best wishes

Gillian Youngman

Secretary to the Christmas Tree Festival