

HOLY CROSS CHURCH UCKFIELD FESTIVAL OF CHRISTMAS TREES 2019

REGISTERED CHARITY NUMBER 1137746

BOOKING APPLICATION FORM

We kindly ask that you complete **ALL** parts of this form if possible & ensure it is returned **WITH** payment.

We will confirm by the end of October if you have or have not secured a tree at the 2019 Festival.

ONE FORM REQUIRED PER APPLICATION

SPONSORSHIP COST £40.00 PER TREE (£35.00 FOR REGISTERED CHARITIES)

ORGANISATION NAME (As you would like it printed in the Festival programme) _____

FULL CONTACT NAME _____

ADDRESS _____

POST CODE _____

EMAIL ADDRESS _____

TELEPHONE NUMBER(S) _____

REGISTERED CHARITY NUMBER (if applicable) _____

PAYMENT OF £_____ HAS BEEN MADE BY CHEQUE CASH BACS I would like a receipt

I enclose evidence of BACS transfer to speed up my application Ground floor tree essential due to disability

I will **DECORATE** on Thursday 5th December 8am-5pm

I will **REMOVE** my tree: Sunday 8th December 5.30pm-6.30pm Monday 9th December 8am-11am

I agree for Holy Cross Church to keep my details on file and contact me regarding anything related to this year's

Festival of Christmas Trees and taking part in the 2020 Festival YES NO

And details of gift aid donations for up to 7 years as requested by HMRC YES NO

GIFT AID DECLARATION

Uckfield Parochial Church Council (Holy Cross Church).

Please treat the enclosed gift of £_____ as a Gift Aid donation.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities and Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I have given.

TITLE _____ FIRST NAME OR INITIAL(S) _____

SURNAME _____

FULL HOME ADDRESS _____

POST CODE _____

DATE _____ SIGNATURE _____

Please notify the charity or CASC if you want to cancel this declaration, change your name or home address, no longer pay sufficient tax on your income and/or capital gains tax. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

Please return form either by email, post or by hand. If delivering by hand/post please contact Gillian to confirm you have done so. Please be sure to return WITH payment. 13 Markland Way, Uckfield, East Sussex, TN22 2DE

Cheques should be made payable to 'Uckfield PCC' or a BACS Payment can be made to the following details:

Account: Uckfield Parochial Church Council Sort Code: 60-22-05 Account No. 57487022 Ref: Please use your

ORGANISATION/SPONSOR NAME as a reference so we know which tree the payment is representing. Thank you!